



Annapolis Yacht Club

2 Compromise Street, Annapolis, MD 21401 (410) 263-9279



APPLICATION FOR EMPLOYMENT

DATE _____

LAST NAME		FIRST NAME		INITIAL	
STREET ADDRESS			CITY	STATE	ZIP
EMAIL / HOME PHONE		DAY TIME PHONE		SOCIAL SECURITY NUMBER	
POSITION APPLIED FOR			FULL TIME ____ PART TIME ____ SEASONAL ____		
DATE AVAILABLE	ACCEPTABLE SALARY RANGE	I HAVE PREVIOUSLY APPLIED FOR EMPLOYMENT YES NO		DATE APPLIED OR EMPLOYED	
HIGH SCHOOL/ COLLEGE	DATES ATTENDED	MAJOR		DEGREE	
PROFESSIONAL OR TRADE CERTIFICATES/LICENCES		DATE		CERTIFICATION	
PROFESSIONAL ORGANIZATIONS TO WHICH YOU BELONG (DO NOT LIST RELIGIOUS, RACIAL, FOREIGN OR NATIONALITY GROUPS)					
NAME OF ORGANIZATION	NATURE OF ACTIVITY	FROM		TO	

START WITH YOUR PRESENT OR LAST JOB. INCLUDE ANY JOB-RELATED MILITARY SERVICE ASSIGNMENTS AND VOLUNTEER ACTIVITIES. YOU MAY EXCLUDE ORGANIZATIONS THAT INDICATE RACE, COLOR, RELIGION, GENDER NATIONAL ORIGIN, SEXUAL ORIENTATION, DISABILITY OR OTHER PROTECTED STATUS.

EMPLOYER		FROM	TO	WORK PERFORMED	
ADDRESS					
TELEPHONE NUMBER(S)		SALARY			
JOB TITLE	SUPERVISOR	START	FINAL		
REASON FOR LEAVING					
EMPLOYER		FROM	TO	WORK PERFORMED	
ADDRESS					
TELEPHONE NUMBER(S)		SALARY			
JOB TITLE	SUPERVISOR	START	FINAL		
REASON FOR LEAVING					
EMPLOYER		FROM	TO	WORK PERFORMED	
ADDRESS					
TELEPHONE NUMBER(S)		SALARY			
JOB TITLE	SUPERVISOR	START	FINAL		
REASON FOR LEAVING					
EMPLOYER		FROM	TO	WORK PERFORMED	
ADDRESS					
TELEPHONE NUMBER(S)		SALARY			
JOB TITLE	SUPERVISOR	START	FINAL		
REASON FOR LEAVING					
REFERENCES					
NAME			PHONE		
STREET ADDRESS		CITY		STATE	ZIP
NAME			PHONE		
STREET ADDRESS		CITY		STATE	ZIP
NAME			PHONE		
STREET ADDRESS		CITY		STATE	ZIP

PLEASE LIST ANY FURTHER INFORMATION THAT YOU FEEL MAY BE HELPFUL IN CONSIDERING YOUR APPLICATION.

ARE YOU 18 YEARS OR OLDER? _____ YES _____ NO

HAVE YOU EVER BEEN CONVICTED OF A CRIME, WHICH HAS NOT BEEN EXPUNGED BY A COURT? (PRIOR CONVICTIONS WILL NOT NECESSARILY PROCLUDE A JOB OFFER.) IF YES, PLEASE EXPLAIN. (DO NOT INCLUDE MINOR TRAFFIC VIOLATIONS.) _____ YES _____ NO

IS ANY INFORMATION CONCERNING A CHANGE OF NAME NECESSARY TO CHECK YOUR WORK HISTORY? IF YES, PLEASE EXPLAIN. _____ YES _____ NO

IF HIRED, WILL YOU BE ABLE TO PROVIDE EVIDENCE THAT YOU ARE LEGALLY PERMITTED TO WORK IN THE UNITED STATES? IF NO, PLEASE EXPLAIN. _____ YES _____ NO

IF AN OFFER OF EMPLOYMENT IS EXTENDED, YOU ARE REQUIRED TO SUBMIT TO A PRE-EMPLOYMENT DRUG AND ALCOHOL SCREENING PRIOR TO BEGINNING EMPLOYMENT WITH AYC. FAILURE TO SUBMIT TO AND/OR AUTHORIZE SUCH TESTING MAY RESULT IN THE APPLICANT NOT BEING HIRED. LIKEWISE, A POSITIVE TEST RESULT ON ANY DRUG TEST ADMINISTERED MAY RESULT IN AN APPLICANT NOT BEING HIRED.

I HAVE READ ALL PAGES OF THIS APPLICATION AND THE INFORMATION CONTAINED ON IT IS TRUE, CORRECT AND COMPLETE. I UNDERSTAND THAT IF I HAVE PROVIDED ANY FALSE INFORMATION, MISREPRESENTED ANY INFORMATION, OR OMITTED INFORMATION I HAVE BEEN ASKED TO PROVIDE, I MAY NOT BE HIRED OR, IF I HAVE BEEN HIRED, I WILL BE SUBJECT TO DISCHARGE.

I AUTHORIZE AYC TO INVESTIGATE ALL INFORMATION PROVIDED BY ME IN THIS APPLICATION. I AUTHORIZE AYC TO CONTACT ANY REFERENCES AND/OR FORMER EMPLOYERS WHICH HAVE BEEN IDENTIFIED, AND CONSENT TO THE DISCLOSURE AND RELEASE TO AYC OF ANY INFORMATION ABOUT ME IN THE POSSESSION OF ANY SUCH REFERENCES AND/OR FORMER EMPLOYERS WHETHER SUCH INFORMATION IS FAVORABLE OR UNFAVORABLE.

I UNDERSTAND THAT NOTHING IN THE APPLICATION PROCESS IS INTENDED TO CREATE AN EMPLOYMENT CONTRACT AND THAT NO PROMISES REGARDING EMPLOYMENT HAVE BEEN MADE TO ME. I UNDERSTAND THAT IF I AM EMPLOYED, IT WILL BE FOR NO SPECIFIC PERIOD OF TIME AND THIS EMPLOYMENT WILL BE TERMINABLE AT ANY TIME WITHOUT NOTICE OR ANY REASON OR FOR NO REASON OF CAUSE. I UNDERSTAND THAT NO EMPLOYEE HAS THE AUTHORITY TO ALTER THIS AT-WILL RELATIONSHIP. SHOULD AN EMPLOYMENT RELATIONSHIP BE ESTABLISHED, I AGREE TO CONFORM TO ALL RULES, REGULATIONS AND POLICIES OF AYC, AS SUCH RULES AND POLICIES MIGHT BE IMPLEMENTED AND/OR MODIFIED DURING MY EMPLOYMENT.

WE ARE AN EQUAL OPPORTUNITY EMPLOYER. OUR COMPANY POLICY, AS WELL AS FEDERAL, STATE AND/OR CITY LAWS, PROHIBIT DISCRIMINATION IN EMPLOYMENT BASED ON RACE, COLOR, SEX, RELIGION, NATIONAL ORIGIN, AGE, SEXUAL ORIENTATION, MARITAL STATUS OR DISABILITY.

APPLICANT'S NAME (PLEASE PRINT)

APPLICANT'S SIGNATURE

DATE



FRONT OF HOUSE QUESTIONNAIRE



HOW DID YOU HEAR ABOUT THE ANNAPOLIS YACHT CLUB?

WHICH ONE OF THE ABOVE RESTAURANTS/CLUBS FROM YOUR EXPERIENCE TAUGHT YOU THE MOST ABOUT FINE SERVICE?
HOW?

WHICH ONE OF THE ABOVE RESTAURANTS/CLUBS FROM YOUR EXPERIENCE TAUGHT YOU THE MOST ABOUT WINE & FOOD?
HOW?

WHICH OF THE ABOVE RESTAURANTS/CLUBS ARE YOU PROUDEST TO HAVE WORKED IN? WHY?

HOW WILL YOUR NEXT JOB HAVE TO BE DIFFERENT FROM YOUR LAST/PRESENT JOB TO MAKE IT MORE CHALLENGING AND
INTERESTING FOR YOU?

WITH ALL THE RESTAURANTS IN ANNAPOLIS, WHY DO YOU FEEL THAT AYC IS THE RIGHT RESTAURANT/CLUB FOR YOU?

WHAT DO YOU LIKE MOST ABOUT WORKING IN RESTAURANTS/CLUBS? WHICH ASPECTS DO YOU LEAST ENJOY?

HOW DO YOU DEFINE HOSPITALITY?

TO HELP US GET TO KNOW YOU BETTER, PLEASE RANK YOURSELF ON A SCALE OF 1-10. (10 BEING THE HIGHEST)